

BOARD OF SUPERVISORS

MONTHLY STATISTICAL REPORT

November 2015



Progress Report — November 2015

Priorities

Fiscal Responsibility

Education

Public Safety

Infrastructure

Economic Development

Service Excellence



The Central Rappahannock Regional Library (CRRL) has been named a Star Library by Library Journal. It is one of only three libraries in Virginia to receive this honor. The Central Rappahannock Regional Library was awarded four stars for the second year in a row and was honored with the star designation for the eighth year in a row. The award recognizes public libraries in America that deliver excellent library service measured by customer use. CRRL's Porter and England Run libraries are in Stafford. The other libraries in Virginia that were named Star Libraries are in Falls Church and Williamsburg.

For more information
www.staffordcountyva.gov

Accomplishments

An earth moving celebration to launch the revival of Aquia Town Center was held October 20th with close to 200 people attending the ceremony. Members of Mosaic Realty Partners, the company that acquired the commercial portion of the



center, attended and met many members of the community. Mosaic plans to construct an approximately \$40 million, 160,000 square feet of new commercial space in 2016. Mosaic has signed a Memorandum of Understanding with the County, and is now working diligently on engineering and design of the site. A formal site plan submission for commercial construction is expected soon. Apartments are currently being built there. Negotiations continue with potential commercial tenants, including a major grocery store anchor.



The funds from Stafford's Fire and Rescue's "Coat for Kids" campaign provided 683 winter coats, hats and gloves to needy Stafford school children. The coats were packed and delivered to schools in late October.

The Woodstream Trail in north Stafford is now open! The trail connects the Woodstream community to Smith Lake Park. The trail is approximately 1,200 feet long and features a six-foot wide asphalt pathway. It is open year round.



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Slavery-Related Resource Study Published

As part of Stafford County's continuing efforts to preserve the county's rich historic character, the Board of Supervisors commissioned a "Cultural Resource Study of Slavery-Related Buildings and Sites in Stafford County, Virginia," which was released recently. The goal of the study was to document above and below ground slavery resources in the county. Visit www.staffordcountyva.gov to view the [study](#).

Stafford County Employee United Way Campaign

Stafford County employees capped off their annual United Way campaign by holding a "Kiss the Goat" contest. County Administrator Anthony Romanello received the most votes and "kissed the goat." This year's campaign raised \$52,200.87! The money goes to local agencies and organizations that help members of the community escape poverty and achieve greater financial stability. The "Top Dog" trophy of a black lab is in the photo to the left. Stafford won the honor of displaying it for a year after being the locality to raise the most money last year. Stafford's campaign recently won a Fredericksburg Regional Chamber of Commerce Goodwill award. The coordinator of the campaign, Donna Krauss, Assistant to the County Administrator for Human Services, accepted the award on Stafford's behalf.



Featured in the photo, left to right, are the "Kiss the Goat" contestants: County Administrator Anthony Romanello, Chairman of the Board of Supervisors Gary Snellings, Treasurer Laura Rudy, Commissioner of the Revenue Scott Mayausky, Supervisor Laura Sellers, and Sheriff Charles Jett.



Pictured with the Goodwill award, left to right: Chairman of the Board of Supervisors Gary Snellings, Assistant to the County Administrator for Human Services Donna Krauss, and County Administrator Anthony Romanello



To: Board of Supervisors

From: Cathy Vollbrecht
Director of Communications

Subject: November Monthly Statistical Report

Date: November 12, 2015

A few notes about this month's report:

- Read about the culmination of Stafford County Government's United Way campaign on page 3.
- See page 6 for comments from citizens on customer service.
- To view the latest proffer totals, turn to page 7.
- An update on progress on Embrey Mill Park and the Jeff Rouse Swim and Sport Center is available on page 18.

Please let me know if you have any questions.



Stafford County Government Social Media October 1 - 31, 2015



Facebook

Likes: **2,801** – 115 new likes

Total Impressions: **98,090**

Total Engaged: **95,506**

Date	Top Posts	Impressions	Reach
10/01/15	"This is exciting news! Stafford is hosting its first ever 'Restaurant Week...'"	10,367	6,387
10/28/15	"Big shout out to Mission BBQ, 267 Garrisonville Road."	8,665	5,391
10/01/15	"Stafford County encourages citizens to prepare for severe storms headed our way."	8,380	4,946

Impressions: The number of impressions seen of any content associated with your page.

Daily Total Engaged: The number of people who engaged with a page. Engagement includes any click or story created.



Twitter

Followers: 3,240 – **128 new followers** Retweets: **63**

Total impressions earned: **36,100**

Engagement rate: **1.3 %**

Date	Top Tweets	Impressions	Retweets
10/1/15	"Prepare for the weather coming our way."	3,305	11
10/12/15	"Stafford offices, depts. & facilities are open today."	1,477	2
10/27/15	"Thanks to everyone who helped Stafford Fire & Rescue buy 600 coats for kids."	1,244	1

Tweet - A message posted via Twitter containing 140 characters or less

Retweet – When a twitter user shares another twitter user's tweet



Service Excellence

What Our Customers Are Saying About Us

Utilities

In an email, Margaret Livesay praised Utilities staff for fixing a leak in her sewage line. She thanked the crew for the work they do and said it does not go unnoticed. Congrats to the Utilities crew for going above and beyond with their customer service skills and impressing Ms. Livesay so much that she wrote about it.

Utilities

Utilities assisted a customer, Robert Carver, who was about to embark upon a cruise and was worried about making his account current. In an email, Mr. Carver wrote, "Thank you all for your quick response. You team always goes above and beyond."

Public Works

Brenda Duckworth of Public Works was complimented by a citizen for her work with a builder to fill a ditch and cover it with straw matting to prevent erosion. "I believe you and the county have been most instrumental in having our property receive the attention from the builder that it needed. You have gone above and beyond the call of duty for our sake..." said the homeowner in an email to Brenda.

The Board of Supervisors has set specific priorities for Stafford County geared toward making our community a high quality place for people to live, work and raise a family. The priorities are Education, Public Safety, Infrastructure, Economic Development and Service Excellence, all encompassed by an overall theme of Fiscal Responsibility and Reducing the Tax Burden.

The priority of Service Excellence is a reflection of the Board's commitment to providing the highest quality of customer service to our citizens, businesses, visitors and all other customers of Stafford County. Stafford employees pride ourselves in going above and beyond to take care of all of our customers. This section reflects examples of how our employees support Service Excellence.



Financial Report to the Community

Principles of Responsible and Accountable Government

*Maintain a balanced budget * Strive to maintain a AAA bond rating * Fully fund our pension liability including full implementation of the state's pension reform whereby employees pay approximately one-third of their pension costs * Borrow money only for capital projects and borrow under strict debt limitations * Maintain Reserves (12% undesignated fund balance; Reserve for capital projects; Rainy Day Reserve (for unforeseen circumstances); Stafford Opportunity Fund (for economic development projects) * Report to the Board on costs savings and efficiencies * Estimate revenues very conservatively * Spend less than adopted budgets * Maintain lowest per capita expenditures among peer localities * Monitor expenses and revenues weekly * Consistently use innovative practices to run government as efficiently as possible * Provide monthly financial report to the community*

Savings and Efficiencies

Two of Stafford's road safety improvement projects, Poplar Road, Phase I and II, and Mountain View Road, Phase I and II, are being finished earlier than the expected finish date. This will result in savings on the cost of construction, engineering and inspection consultant costs. For Poplar Road, the savings will total around \$75,000. For Mountain View Road, \$380,000 in savings should result.

Sign of the Times

Housing starts in the third quarter were the best in 10 years for the Fredericksburg area. Stafford has seen the highest increase in area localities.

FY2016 Adopted Budget

The Board approved the FY2016 Budget on April 21, 2015.

Key Facts

- General government spending down for fourth time in seven years
- No tax or fee changes over FY15
- Staffing levels lower than 2006 levels
- Reserves fully funded
- 31 capital projects underway
- 92% of new revenue directed to Stafford County Public Schools



In the Pipeline... Projects Coming to You

2015	
Aquia Landing Bath House – Complete	Mountain View Road Improvements, Phase I
Curtis Park Pavilion Improvements - Complete	Woodstream Trail - Complete
Dog Park at Duff Park - Complete	Falmouth Intersection Improvements - Complete
Stafford High School - Complete	Crow's Nest Nature Preserve - Public Access
Mountain View Road Improvements, Phase II	
2016	
Brooke Road Safety Improvements	Garrisonville Road/Onville Road Turn Lane Improvement
Truslow Road Improvements	Route 17 Widening
Lake Mooney Park	Brooke Point High School Addition
Centreport Parkway	Belmont-Ferry Farm Trail, Phase 4, Pratt Park to the Chatham Bridge
Embrey Mill Park Rectangular Field Complex	Right Turn Lane at Route 1 and Garrisonville Road
Jeff Rouse Swim and Sport Center	Colonial Forge High School Addition
Poplar Road Improvements, Phase I, Phase II	Celebrate Virginia Water Tank
Trailblazing Signs	Poplar Road Improvements, Phase III
2017	
Warrenton Road Bike Trails	Ferry Road/Route 3 Intersection Improvements
Sanford Drive Waterline Improvement	Garrisonville Road Widening
Enon Road Widening	Belmont-Ferry Farm Trail, Phase 6, Chatham Bridge to Ferry Farm
Courthouse Area Water Tank	St. Clair Brooks Park Skateboard Park Expansion
Mountain View High School Addition	

Projects Under Construction in White

Projects Under Design in Yellow

State Projects in Pink



Stafford County
General Fund Revenue / Expenditure Report
FY 2016 through September 30, 2015

	Expenditures			Revenue			
	Appropriation *	Actual	%	Budget	Actual	%	
General Government:							
Board of Supervisors	\$ 627,556	\$ 136,312	21.7%	\$ -	\$ -	0.0%	Exp includes annual VACO membership; meeting broadcast svcs
Central Rapp Regional Library	4,813,859	1,203,465	25.0%	33,000	6,274	19.0%	
Commissioner of Revenue	2,546,743	632,093	24.8%	257,385	40,873	15.9%	Exp includes 1st qtr approp to Regional Library
Commonwealth Attorney	2,775,189	718,179	25.9%	1,261,314	164,500	13.0%	1-month lag in receipt State Comp Bd reimbursements
Comprehensive Services Act	5,214,749	945,373	18.1%	2,349,988	8,730	0.4%	1-month lag in receipt State Comp Bd reimbursements.
Cooperative Extension	166,682	18,318	11.0%	-	-	0.0%	1-month lag in program exp; 2-month lag in State reimbursement; FY15 Accrual not rec'd until Sept.
Corrections	7,779,290	2,445,125	31.4%	483,510	105,128	21.7%	Exp includes 1st qtr approp to Regional Jail/Juv Ctr plus debt svc; Rev includes qtrly PILOT, VJCCCA and Jail admission fees
County Administration	1,070,607	300,657	28.1%	-	-	0.0%	
County Attorney	1,321,325	200,980	15.2%	-	-	0.0%	
Courts	1,805,423	396,475	22.0%	1,516,455	182,150	12.0%	1-month lag in receipt State Comp Bd reimbursements
Econ Devel & Legislative Affairs	845,678	186,592	22.1%	-	-	0.0%	
Finance and Budget	1,500,020	403,736	26.9%	-	-	0.0%	
Fire and Rescue	15,020,648	3,958,826	26.4%	2,740,000	366,859	13.4%	2-month lag in receipt of ambulance transport fees, other rev is inspection/permit fees
Human Resources	392,041	99,460	25.4%	-	-	0.0%	
Information Technology	2,154,776	721,597	33.5%	26,500	6,356	24.0%	Exp includes annual maint and security contracts; Rev is GIS maps and digital plat fees
Non-Departmental	2,156,444	908,393	42.1%	-	-	0.0%	Exp includes annual insurance premiums - VaCORP/VFIS
Parks, Recreation & Comm Facilities	11,323,455	3,136,762	27.7%	2,027,995	646,165	31.9%	Rev includes seasonal program fees
Partner Agencies	1,639,497	626,525	38.2%	35,000	13,425	38.4%	Exp is 1st qtr appropriation to Community Agencies, Small Agencies paid 100% ; Rev is well/septic permits
Planning and Zoning	2,211,360	565,755	25.6%	1,707,500	422,670	24.8%	Rev is application activity
Public Works	4,543,022	1,147,023	25.2%	2,663,228	792,011	29.7%	Rev is permit & fee activity
Registrar and Electoral Board	457,855	97,396	21.3%	49,240	-	0.0%	
Sheriff	24,765,306	6,303,387	25.5%	7,222,537	911,780	12.6%	
Social Services	6,432,185	1,492,715	23.2%	5,079,365	839,383	16.5%	
Treasurer	1,815,724	440,397	24.3%	656,664	149,469	22.8%	
Total General Government	103,379,434	27,085,541	26.2%	28,109,681	4,655,773	16.6%	

* Appropriation amount includes a 5 % reduction to approved budget, encumbrances and commitments carried forward from FY15, additional appropriations approved by the Board of Supervisors, and miscellaneous grants.



Stafford County
General Fund Revenue / Expenditure Report
FY 2016 through September 30, 2015

	Expenditures			Revenue			
	Appropriation *	Actual	%	Budget	Actual	%	
Capital Outlay	\$ 5,807,870	\$ 32,832	0.6%	\$ 190,000	\$ 34,102	17.9%	Actual revenues to date are from Tech Fees
Debt Service	12,488,770	5,562,709	44.5%	-	-	0.0%	Principal & interest 2013 GO Bond & VSPA Bonds
Transfer to Other Funds	1,463,468	1,454,664	99.4%	500,000	-	0.0%	
Total County	123,139,542	34,135,746	27.7%	28,799,681	4,689,875	16.3%	
Local School Funding:							VSPA Bonds principal and interest
Operations	106,901,437	9,860,801	9.2%				
Debt Service	30,463,428	23,593,125	77.4%				
Construction	-	-	0.0%				
Total Local School Funding	137,364,865	33,453,926	24.4%				
Total	260,504,407	67,589,672	25.9%	28,799,681	4,689,875	16.3%	
General Revenue:							
Real Estate Taxes				153,829,536	501,577	0.3%	Taxes due Dec & June
Personal Property Taxes				32,262,000	578,248	1.8%	Taxes due Dec & June
Penalties and Interest				2,267,000	240,504	10.6%	Assessed when delinquency is paid
Sales Tax				12,150,000	1,065,563	8.8%	2-month lag in receipt of State funds
Consumer Utility Tax				7,779,000	927,851	11.9%	2-month lag in receipt of State funds for communications taxes, also includes consumer electric/gas and PEG fees
Motor Vehicle Licenses				2,345,000	76,978	3.3%	vehicle license fees due with June pers prop taxes
Bank Stock Taxes				300,000	-	0.0%	revenue received May/June based on previous year local deposits held
Recordation and Property Transfers				2,841,000	634,359	22.3%	1-month lag in reporting from Clerk of Court
Meals Taxes				6,884,000	1,255,601	18.2%	lag due to accrual of meals tax revenue
Other Local Taxes				34,300	1,682	4.9%	short-term rental taxes due quarterly
Use of Money and Property				125,400	71,372	56.9%	1-month lag in receipt; also includes disbursement of interest on developer securities
Other Local Revenue				2,191,789	523,214	23.9%	receipts for misc on-demand items
Intergovt Non-Categorical				12,919,300	2,943,949	22.8%	receipts due in August, Nov, and June
Total General Revenues				235,928,325	8,820,898	3.7%	
	\$ 260,504,407	\$ 67,589,672	25.9%	\$ 264,728,006	\$ 13,510,773	5.1%	percent of revenue excluding use of Fund Balance
Total General Fund				3,328,669			Fund Balance used for encumbrance / commitment rollovers
				\$ 268,056,675			

* Appropriation amount includes a 5 % reduction to approved budget, encumbrances and commitments carried forward from FY15, additional appropriations approved by the Board of Supervisors, and miscellaneous grants.



Proffers
Executive Report
FY 2016
2nd Quarter, through Nov. 12, 2015

Project	Schools	Roads	Parks	Libraries	General Gov.	Fire & Rescue	Gov. Center	Landfill	Total Available
Augustine No. Section 5A									
Sidewalk property along Onville Rd		2,868.48							2,868.48
Brentsmill				5,731.56	2,017.19		4,737.93	533.21	13,019.89
Butler Estates - Blake Way		18,280.00		2,035.00		1,072.00			21,387.00
Celebrate Va No Retirement		498,633.88	66,972.84	76,832.08		25,306.82			667,745.62
Embrey Mill	123,830.00					12,200.00			136,030.00
Southgate-Clear Spring Ln	22,500.00	9,000.00							31,500.00
Southgate-Cool Brook Ln	15,918.32	9,516.10	6,525.52	2,987.50		350,331.20			385,278.64
Southgate-Queensland Dr	81.72	6,508.85	1,097.14	502.83		331.44			8,521.98
Southgate-Bayside Dr	77,000.00	7,000.00							84,000.00
Southgate Section 1C-Final Plat		130,000.00							130,000.00
Stafford Civil War Park Section 8B			50,000.00						50,000.00
Stafford Nursing Home						36,733.74			36,733.74
Walgreens Cool Springs		253,518.07							253,518.07
West Hampton Village		27,001.88	1,094.42	9,898.64		2,304.08			40,299.02
Total active Projects	239,330.04	962,327.26	125,689.92	97,987.61	2,017.19	428,279.28	4,737.93	533.21	1,860,902.44



In the chart below, “Inputs” represent the interactions Economic Development staff have with citizens and businesses. “Outputs” reflect statistics regarding Stafford County that are reported by external agencies.

INPUTS

	2015 Economic Development Activity Report					
	Site Visits	Walk-ins	E-Newsletter Outreach	Website Views	Social media interactions	
	1st Qtr	54	248	5,098	13,258	145,502
	2nd Qtr	56	279	8,419	16,954	114,643

OUTPUTS

Quarterly Census of Establishments / Employment / Wages for Stafford County

		Average Establishments				Average Employment			
Year	Period			Delta	% Growth			Delta	% Growth
2009	4th Qtr	2,259				35,064			
2013	4th Qtr	2,327	1 year	67	2.88%	39,753	1 year	308	0.77%
2014	4th Qtr	2,394	5 year	135	5.98%	40,061	5 year	4,997	14.25%

		Average Weekly Wage			
Year	Period			Delta	% Growth
2009	4th Qtr	\$882			
2013	4th Qtr	\$886	1 Year	34	3.84%
2014	4th Qtr	\$920	5 Year	38	4.31%

Monthly Unemployment	
Period	Unemployment Rate (%)*
Jul-10	6.5
Jul-14	5.5
Jul-15	4.7

Commercial Vacancy Rates - 2Q15			
	2Q15 **	1 yr trend	5 yr trend
Office	16.50%	↑	↑
Industrial	11.00%	↓	→
Retail	5.40%	↓	↓

Source: VEC/Labor Market Statistics, Covered Employment and Wages Program (lags 2 Qrts behind)

*Source: LAUS Unit and Bureau of Labor Statistics

** Source: CoStar

***VEC is updating its system. The new numbers will be reported in December's report.



On September 1, 2015, the Board of Supervisors adopted the 2015 Economic Development Strategic Plan update. This Plan replaced the 2006 Economic Development Strategic Plan and the Economic Development 10-Point Plan. This monthly report is based upon the goals and recommendations of the 2015 Plan.

Goal 1: Continue to expand business growth and employment becoming a more progressive center of employment within the greater Washington, D.C. Metropolitan Area.

Affordable Suites Grand Opening - The long-term stay suites hotel opened their second Stafford location on Woodstock Lane.

Aquia Town Center Announcement – 185 people attended a community “Earth Moving” event held by the new commercial developers, Mosaic Realty Partners.

Goal 2: Accelerate infrastructure upgrades serving critical commercial and industrial sites.

Shovel-Ready Sites - The new properties were entered into the Virginia Economic Development Partnership’s Virginia Scan system.

Celebrate Virginia Water Tank - Clearing of the site has begun. Site work is scheduled to begin on November 12 and foundation work is scheduled to begin on December 1.

Sanford to Olde Forge Water Line (342 Phase II) - A Cox cable line was encountered that was not discovered during design. Installation activities have shifted to an area near Riverside Center.

US Route 1 North Sewer Line - Staff plans to bid the project this winter for a spring construction start.

Austin Run Sanitary Sewer & Pump Station Replacement - The pump station is complete. Staff continues to work with the contractor on issues regarding the bore under US Route 1.

Old Route 3 Sewage Pump Station - Transfer of services over to the new pump station is expected within the next month after which the existing pump station will be demolished and the final entrance to the new site will be established.

Goal 3: Continue to seek new and upscale retail and restaurants within the County both to attract new development and to enhance the quality of life of County residents.

International Council of Shopping Centers Virginia – Staff attended an ICSC Virginia hosted an Idea Exchange at the Hilton Hotel in Short Pump.

Fredericksburg Area Association of Realtors - Realtors from throughout the region joined in a congenial and active discussion as they received a Stafford Community Overview on the many growth areas and projects in the County.

Goal 4: Continue to build and support technology and entrepreneurship growth and fully support the STRC Initiative to retain and grow high-tech jobs and businesses.

FredTech - FredTech held an open house at Mercantile on William Street.

Incubator Space Initiative – The Stafford Tech and Research Park Board of Directors continued their deliberation on establishing an incubator/co-working space last month. An extended discussion is scheduled for November.



Goal 5: Continue Redevelopment Area programs focusing on creating a sense of place.

Boswell's Corner Redevelopment Area – A data center prospect tour was held following a meeting at the Caprate Data Center Conference in Reston.

Courthouse Redevelopment Area – Discussions continued between the County and VDOT on the several major road improvement projects underway within the area.

Falmouth Redevelopment Area – Landscaping associated with the Falmouth Intersection Improvement Project has been installed.

Southern Gateway Redevelopment Area - Piccard Commercial hosted a Chamber's Business After Hours event to provide information on new growth at Riverside Business Park. Richard Ward, a partner with Piccard Commercial, provided an overview of new business attraction and development plans for additional office and flex buildings which will create a campus environment over the long term.

Goal 6: Leverage and grow the medical/allied health care base.

Goal 7: Focus the County's objectives and continue to be more proactive in building an enviable community.

Stafford Economic Development Authority Sponsors Military Affairs Council Event - Stafford's EDA sponsored a seminar on two important topics to the defense and homeland security community at Stafford's University of Mary Washington campus. Information was provided on Virginia's Global Defense Initiative and an overview of benefits and resources available through the National Contract Managers Association.

Goal 8: Promote economic development and business expansion while living the Comprehensive Plan's vision of preserving rural land outside of the growth area.

Centerport Priority Focus Area – Conversations continued between an interested developer and staff from Economic Development, Planning and Zoning, Public Works and Utilities.

Goal 9: Consider available and appropriate riverfront areas in the County for compatible commercial development.

Priority Focus Areas – Staff has begun mapping the eight Priority Focus Areas identified in the Strategic Plan. Four of those areas are the four existing Redevelopment Areas. The four new areas are Aquia, Centerport, the area adjacent to US Route 17 between I-95 and Falmouth and appropriate waterfront areas. Discussions with the Planning Commission are being initiated.

Goal 10: Continue progress improving the overall development review and permitting processes, keeping taxes low, in an effort to further our "business friendly community" goals.

Development Tracking – Bi-weekly meetings of department directors and senior management continued with reviews of the current status of rezoning, conditional use permit and site plan applications and building construction activities.



Capital Projects Update

PROJECT	Poplar Road Safety Improvements Phase I and Phase II
Description	Safety improvements on Poplar Road between Route 17 and Kellogg Mill Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$5,836,000
Projected Completion Date	October 2016
Recent Activity	The contractor has finished the permanent paving and striping on Warrenton Road at the intersection and has placed base paving for the new road alignment on the north end of the project. The contractor is grading and shaping ditches on the north end of the project. Final paving is anticipated in November.



PROJECT	Poplar Road & Mountain View Road Intersection Safety Improvements Design Phase III
Description	Safety improvements on Poplar Road at the intersection of Mountain View Road and south of the intersection of Poplar Road (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$1,500,000
Projected Completion Date	October 2016
Recent Activity	Property acquisition efforts have commenced (10 parcels). Six property owners have signed agreements. Four new plats were prepared for properties that have recently had boundary line adjustments. Negotiations will resume in November. Final estimates have been requested from utility companies in preparation for utility relocation.



Capital Projects Update



PROJECT	Mountain View Road Safety Improvements Phase II-Extension
Description	Safety improvements on Mountain View Road between Mountain View High School and Rose Hill Farm Drive.
Budget Amount	\$2,650,000
Projected Completion Date	New completion date of December 2015/March 2016
Recent Activity	Final paving has been completed. The contractor placed the guard rail on the project (see photo below left) and is placing fences around the storm water management ponds. A final inspection was held with VDOT and the contractor is working on the punch list items to complete the project.



PROJECT	Wayfinding Signs System Phase II
Description	Working with Economic Development staff to place trailblazer signs throughout the County. (A 2008 Bond Referendum Project)
Budget Amount	\$296,000 for engineering; \$160,000 for fabrication and installation
Projected Completion Date	April 2016
Recent Activity	Installation of sign post foundations and sign fabrication continues (see photo above right). The contractor will continue to dig and then pour concrete foundations for all 39 locations while the signs are being fabricated. The contractor started on the southern end of the county and is working northwards.



Capital Projects Update

PROJECT	Garrisonville Road Widening
Description	Design and construction of project under the Public Private Transportation Act. The Garrisonville Road improvements are between Onville Road and Eustace Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$13,765,478
Projected Completion Date	June 2017
Recent Activity	Right-of-way acquisition is underway. Sixteen properties out of 39 total properties have settled. Negotiations continue with land owners. County staff is working on a utility relocation agreement with the Pence Group in order to coordinate utility efforts with the Stafford Village development.
PROJECT	Truslow Road Reconstruction
Description	Design and construction of project under the Public Private Transportation Act. The Truslow Road improvements are between Plantation Drive and Berea Church Road. (A 2008 Transportation Bond Referendum Project)
Budget Amount	\$7,383,000
Projected Completion Date	January 2016
Recent Activity	The contractor has placed stone on the new road alignment in advance of base paving, as well as completed curb and drainage structure installation. The contractor is waiting on Verizon to relocate utilities off several poles. On the existing alignment the contractor is grading and performing curb installation and pouring driveway aprons.
<div>   </div>	



PROJECT	Embrey Mill Park & Jeff Rouse Swim and Sport Center
Description	Embrey Mill Park will be home to a multi-field, rectangular athletic field complex, which is funded by the 2009 Park Bond Referendum, as well as the Jeff Rouse Swim and Sport Center, a new indoor recreation facility. This 76,000 SF indoor recreation facility will have three pools, one of which is 50 meters x 25 yards, that will accommodate high level championship swim meets, space for fitness equipment, aerobics, spinning, two basketball courts, and classrooms.
Project Budget Amount	\$26,100,000
Current Projected Completion Date of Project	March 2016
Recent Activity	Construction of the Jeff Rouse Swim and Sport Center is underway. Exterior windows and door frames have been installed. Most roof areas are complete. Mechanical units have been set on the roof. Interior HVAC equipment, duct, and sprinkler piping installation continues. Interior masonry, wall framing, drywall, and painting is underway. The contractor is finishing concrete curb and sidewalks and parking lot stone. They are preparing to pave. Work continues on the electric rack that serves the parking lot lights. Trees are being planted. The large pool has been excavated. Contractors are preparing to place the concrete pool bottom. Construction of the four synthetic turf fields, two grass athletic fields, athletic field lights, site concrete curbs and sidewalks is nearing completion. Parking lot paving is underway.
PROJECT	Belmont-Ferry Farm Trail Phase 4
Description	Trail from Pratt Park to Route 3 at the Chatham Bridge
Project Budget Amount	Estimated to be \$1,014,000
Completion Date of Design Phase	June 2016
Current Projected Completion Date of Project	December 2016
Recent Activity	Staff held a preconstruction meeting with the contractor and VDOT for the Belmont street crossing project. Construction should begin shortly. The National Park Service is working on the agreement for the trail to cross its property. VDOT has been asked to check on the status of the request to authorize Right of Way acquisition. Final trail construction plans are being prepared.




Capital Projects Update

PROJECT	Woodstream Trail to Smith Lake Park
Description	Trail from the Woodstream Community to Smith Lake Park
Project Budget Amount	\$685,000
Current Projected Completion Date of Project	October 2015
Recent Activity	Trail is open to public use. Substantial Completion inspection held November 6. Punch list items will be corrected during November.



Capital Projects Update

PROJECT	Celebrate Virginia Water Tank
Description	Construction of a one million gallon elevated water tank on Greenbank Road in Celebrate Virginia near Banks Ford Parkway to replace the existing Berea Tank at Dominion Virginia Power.
Project Budget Amount	\$2.5M
Current Projected Completion Date of Project	September 2016
Recent Activity	The contractor has provided submittals for the foundation. Clearing of the site has begun. Site work will begin November 12 with the foundation set to begin December 1.
PROJECT	Sanford to Olde Forge Water Line (342 Phase II)
Description	Construction of approximately 16,000 linear feet of 30-inch diameter waterline from the intersection of Greenbank Road and Sanford Drive to the Olde Forge neighborhood.
Project Budget Amount	\$4.6 M
Current Projected Completion Date of Project	September 2016
Recent Activity	Pipe installation has begun on Sanford Drive. A Cox cable line was discovered that had not been identified during design. Utilities will work with Cox to move the line; meanwhile installation activities have shifted near Riverside Center. Staff has also provided geotechnical information to VDOT and received approval for bore under I-95 and Celebrate Virginia Pkwy.
	



Capital Projects Update

PROJECT	AUSTIN RUN SANITARY SEWER & PUMP STATION REPLACEMENT
Description	The existing pump station is near capacity and has experienced several overflows over the past five years. The equipment in the pump station is antiquated and in disrepair. The pump station is scheduled to be replaced with a state of the art screw pump system with all the appropriate piping to position the pump station adjacent to Aqua Wastewater Treatment Facility. The close proximity of the pump station to the wastewater facility will save the county a considerable amount of energy and money.
Project Budget Amount	\$5.2M
Current Projected Completion Date of Project	February 2016/September 2015
Recent Activity	Staff continues to work with the contractor on issues regarding the bore under US Route 1. The contractor is removing the obstruction by hand in the bore casing. This additional work will extend the project by up to four additional months. The pump station is complete.



Pump Station



Generator



Capital Projects Update

PROJECT	Old Route 3 Sewage Pump Station
Description	Project removes the existing pump station and builds a new pump station adjacent.
Project Budget Amount	\$1.173M
Current Projected Completion Date of Project	November, 2015
Recent Activity	The site is nearing completion. All the major elements are now in place and testing for many of the components is beginning. Transfer of services over to the new pump station is expected within the next month after which the existing pump station will be demolished and the final entrance to the new site will be established.



Old Route 3 Sewer Pump Station



PROJECT	Route 1 North Sewer Line
Description	Approximately 4,400 feet of 18-inch gravity sewer along and parallel to Route 1 will replace deteriorated gravity sewer and provide additional capacity to move wastewater from the northern part of the county toward the Aquia Creek PS at Route 1 and Telegraph Road.
Project Budget Amount	\$4.15M
Completion Date of Design Phase	Fall 2014
Current Projected Completion Date of Project	December 2016
Recent Activity	The design is complete and plans have been approved through the Department of Planning and Zoning. An agreement has been reached with the final property owner for acquisition. Staff is putting together the technical specifications. Staff plans to bid the project this winter for a spring construction start.

Pump and Haul Report

Stafford County has a policy of providing pump and haul services for sewer service to existing residences when there are no feasible alternatives for repair or replacement of failed on-site sewage disposal systems and it is not cost-effective to extend public sewer. This allows the County to address potential public health problems caused by malfunctioning on-site disposal systems. This monthly report tracks the numbers of both subsidized and non-subsidized customers.

Pump and Haul Customers		
	September 2015	October 2015
Subsidized	23 (3 temporary)	23 (3 temporary)
Non-subsidized	22	22



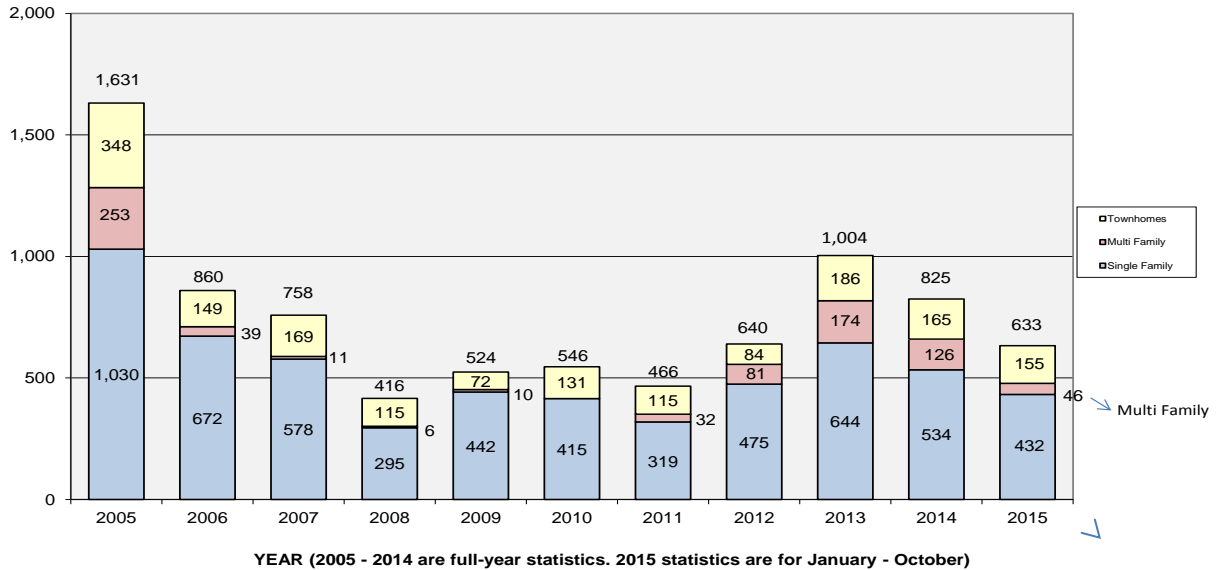
PERMIT ACTIVITY REPORT

October 2015

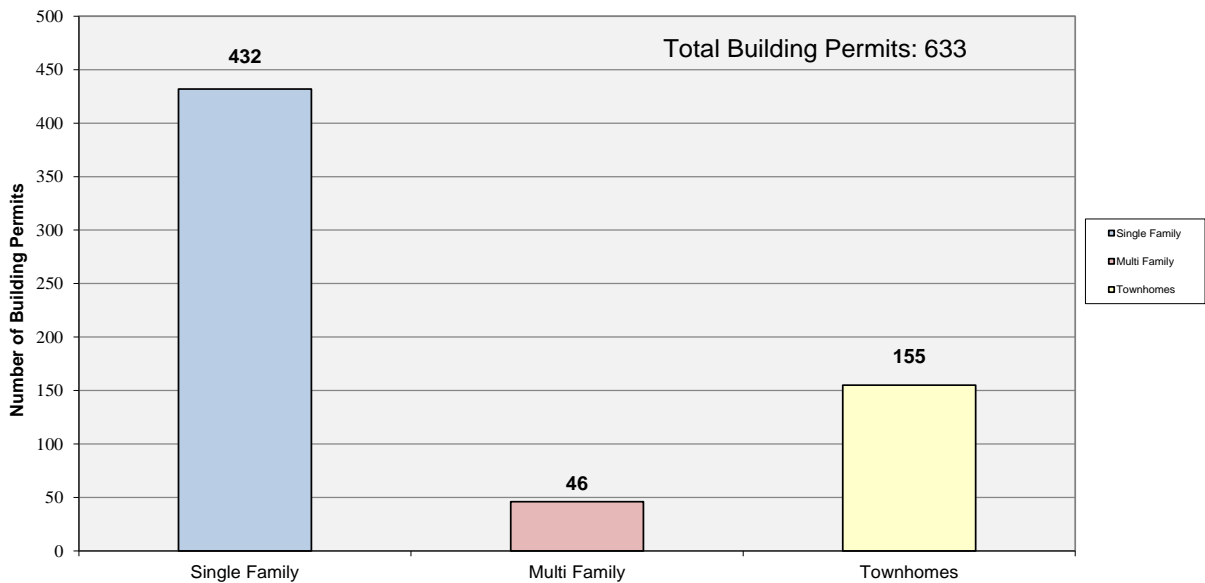
PERMIT ACTIVITY	Month			Year-to-Date		
	October 2015	October 2014	Percent Change	YTD 1/1/15- 10/31/15	Previous YTD 1/1/14-10/31/14	Percent Change
PERMITS ISSUED	387	372	4	3,876	3,426	13
CONSTRUCTION VALUE	\$17,928,041	\$26,417,777	(32)	\$217,981,000	\$239,610,532	(9)
FEES	\$181,514	\$195,305	(7)	\$1,811,520	\$1,636,139	11
			-	-		
NEW CONSTRUCTION				-	-	
RESIDENTIAL				-	-	
SINGLE-FAMILY DWELLINGS	44	55	(20)	432	458	(6)
TOWNHOUSE/DUPLEX DWELLINGS	17	24	(29)	155	142	9
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	0	0	0	46	115	(60)
TOTAL HOUSING UNITS	61	79	(23)	633	715	(11)
CONSTRUCTION VALUE	\$12,987,999	\$18,859,068	(31)	\$142,621,536	\$170,476,763	(16)
COMMERCIAL				-	-	
COMMERCIAL	1	2	(50)	11	12	(8)
CONSTRUCTION VALUE	\$500,000	\$3,830,000	(87)	\$12,010,207	\$23,934,750	(50)
				-		
ADDITIONS/ALTERATIONS				-	-	
RESIDENTIAL	200	213	(6)	2,106	2,001	5
COMMERCIAL	125	78	60	1126	701	61
CONSTRUCTION VALUE	\$4,440,042	\$3,728,709	19	\$63,349,257	\$41,884,429	51
				-		
CERTIFICATES OF OCCUPANCY				-	-	
SINGLE-FAMILY DWELLINGS	47	49	(4)	419	408	3
TOWNHOUSE/DUPLEX DWELLINGS	9	12	(25)	147	123	20
MULTI-FAMILY DWELLINGS (Apartments and Condominiums)	5	0	500	47	117	(60)
NEW COMMERCIAL	2	0	200	8	15	(47)
COMMERCIAL CHANGE	10	2	400	75	145	(48)



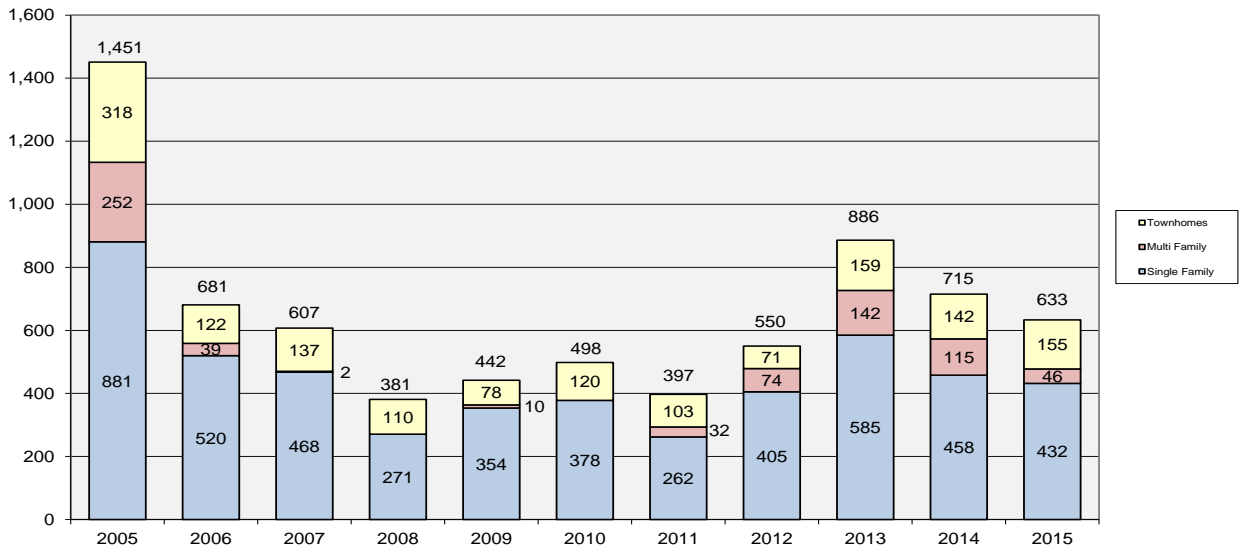
HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 Full-Year Statistics



BUILDING PERMITS ISSUED THROUGH October 2015

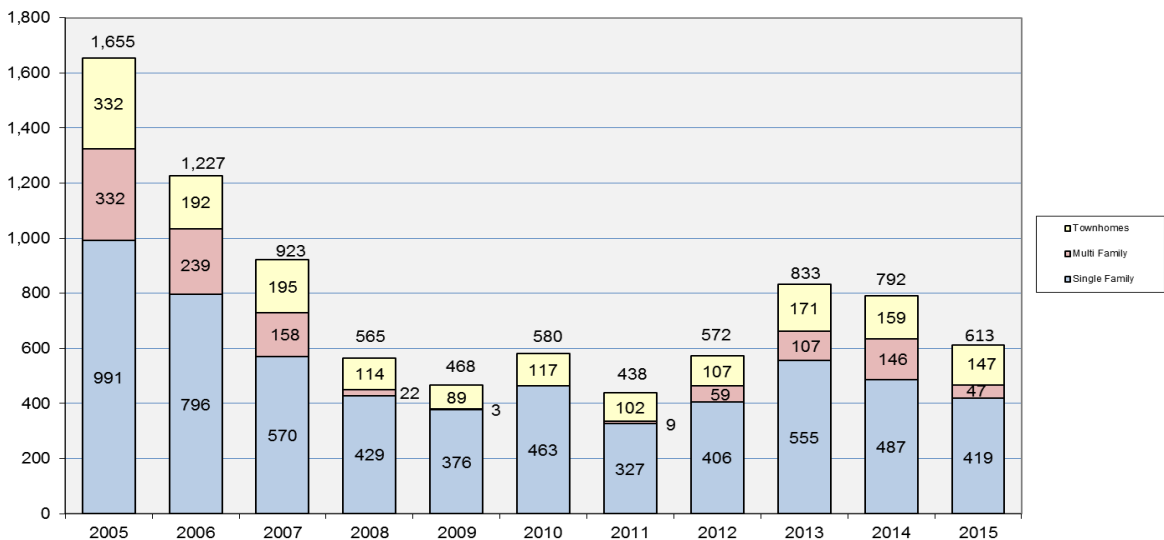


HISTORY OF BUILDING PERMITS ISSUED 2005 - 2015 January - October Each Year



YEAR (2005 - 2015 year statistics for January - October)

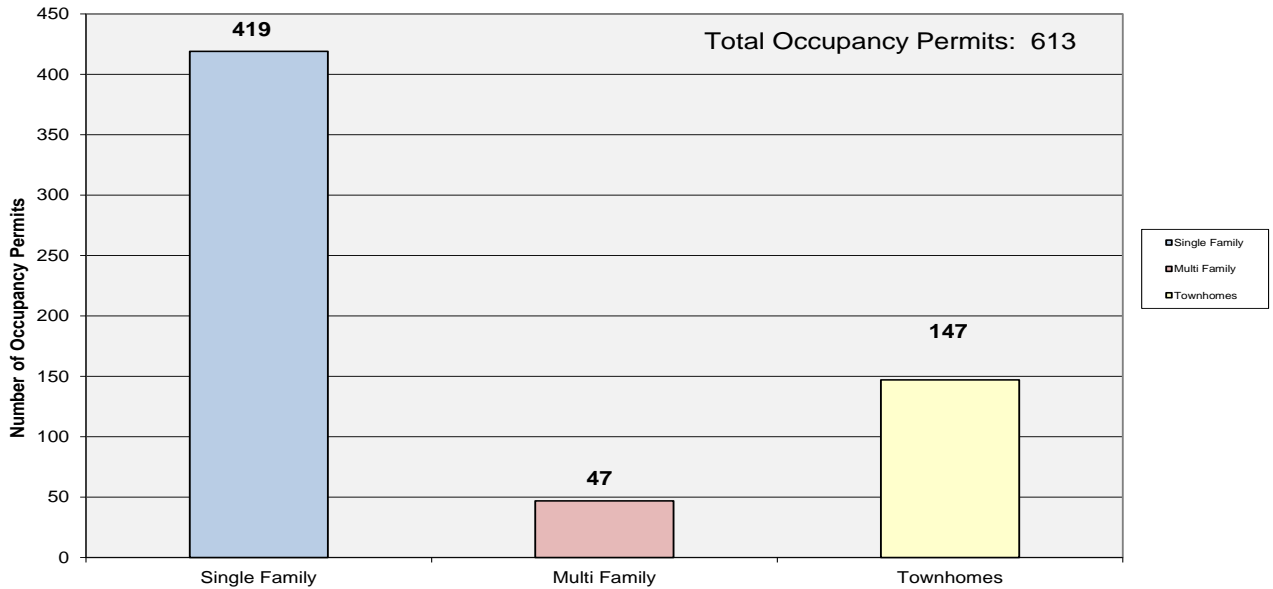
HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 Full-Year Statistics



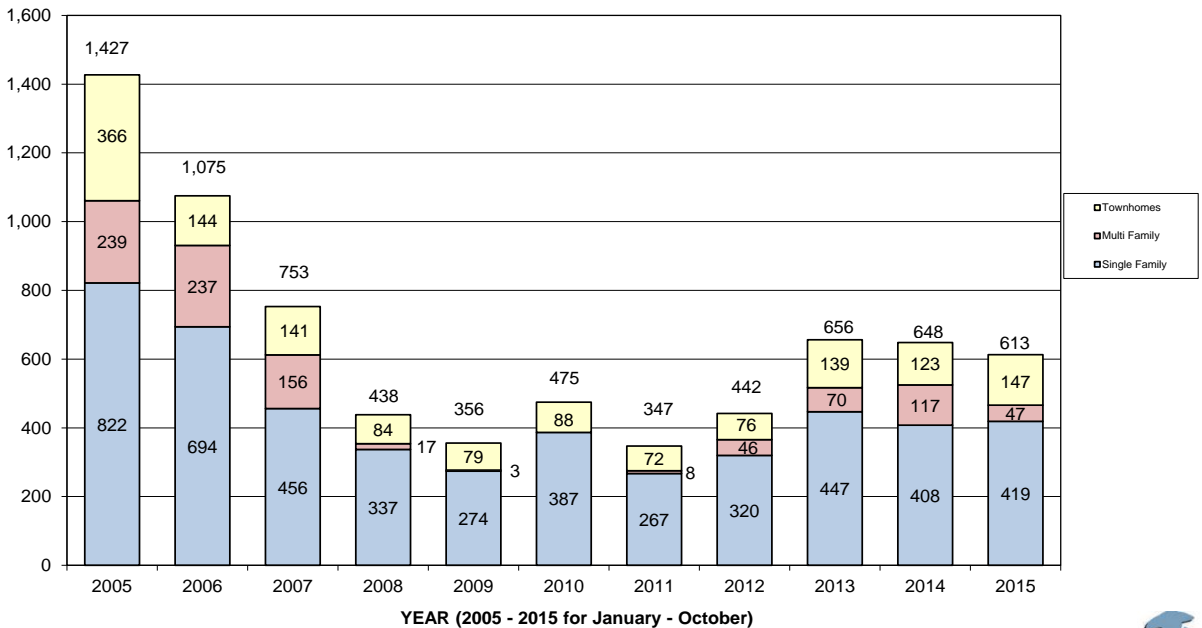
YEAR (2005 - 2014 are full-year statistics. 2015 statistics are for January - October)



OCCUPANCY PERMITS ISSUED THROUGH October 2015



HISTORY OF OCCUPANCY PERMITS ISSUED 2005 - 2015 January - October



PLANNING AND ZONING SUBMITTALS AND APPROVALS OCTOBER 2015

SUBDIVISION PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
BALDERSON	Family subdivision creating 3 single family residential lots zoned A-1 on 18.1403 acres	10/30	Hartwood
EMBREY MILL ATHLETIC FIELD	Dedication plat for storm drainage, right of way, sight distance, water and sewer easements zoned A-1 & PD-1 on 69.5 acres	10/27	Rock Hill
GRANVILLE ESTATES	Cluster concept plan creating 52 single family residential lots zoned A-1 on 232.76 acres	10/26	Falmouth
EMBREY MILL & EBENEZER CHURCH	Final subdivision plat creating 1 lot zoned PD-2 & A-1 on 448.78 acres	10/22	Garrisonville
GLENS SEC 7	Construction plan creating 3 single family residential lots with an approved PAE zoned A-1 on 23.45 acres	10/21	Hartwood
MELCHERS DR	Dedication and Vacation plat for water, ingress/egress easements & right of way zoned B-1 & B-2 on 1.22 acres	10/19	Falmouth
CRISP FAMILY	Family subdivision creating 1 single family residential lot zoned A-1 on 85 acres	10/13	George Washington
EMBREY MILL SEC 2 LOTS 220 & 221	Boundary line adjustment for 2 single family residential lots zoned PD-2 on 0.0298 acres	10/8	Garrisonville
WESTLAKE RESIDENTIAL SECTIONS 1B & 1C	Final subdivision plats for section 1B creating 27 single family residential lots and section 1C creating 30 single family residential lots zoned R-1 & R-2 on 24.04 total acres	10/7	Hartwood
ST PETER'S LUTHERAN CH	Dedication plat for right of way zoned B-2 on 4.5373 acres	10/7	Aquia
GRAMLING FAMILY	Family subdivision creating 2 single family residential lots zoned A-2 on 4.098 Acres	10/6	Griffis-Widewater
SARATOGA WOODS	Construction plan creating 58 single family residential cluster lots zoned A-1 on 198.42 acres	10/5	Hartwood
ALBION CLUSTER	Construction plan creating 49 cluster single family residential lots zoned A-1 on 184.02 acres	10/2	George Washington
STAFFORD LANDING (3 PLATS)	Boundary line adjustment for 23 single family residential lots zoned R-1 on 37.93 acres	10/1	Falmouth
STAFFORD LANDING	Technical Change to alter the exterior boundary, eliminate 5 pipestem lots and relocating the lots to have public road frontage zoned R-1 on 32 acres	10/1	Falmouth
LIBERTY KNOLLS	Easement plat dedicating sanitary sewer and storm drainage easements zoned R-1 on 69.19 acres	10/1	Garrisonville
Approvals			
RAPPAHANNOCK LANDING SEC 3	Final subdivision plat creating 154 townhomes zoned R-2 on 20.70 acres	10/29	George Washington
AQUIA OVERLOOK SEC 3	Boundary Line Adjustment, vacation and dedication of right of way, sight distance, water, storm, slope and drainage easements zoned A-1 on 31.19 acres	10/29	Griffis-Widewater
WILLIAM H. STERN ESTATE	Boundary Line Adjustment zoned A-1 on 98 acres	10/28	Hartwood



Planning and Zoning Update

SUBDIVISION PLANS (cont.)			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Approvals			
CELEBRATE VA NO RET SEC 8A & 8B	Construction plan creating 81 single family residential lots & duplex units zoned RBC on 22.9 acres	10/23	Hartwood
RAPPAHANNOCK LANDING SEC 2	Final subdivision plat creating 131 townhouse units with tot lot zoned R-2 on 16.807 acres	10/21	George Washington
COLONIAL FORGE SEC 2C	Final subdivision plat creating 38 single family lots with tot lot zoned R-3 on 18.649 acres	10/16	Hartwood
OVERLOOK AT HICKORY HILL	Construction plan creating 20 single family residential cluster lots zoned A-1 on 67.3587 acres	10/16	George Washington
CELEBRATE VA NO RET SEC 5B	Revised Construction plan to change site grading to balance earthwork zoned RBC on 37.14 acres	10/15	Hartwood
COURTHOUSE MANOR	Preliminary subdivision plan creating 75 cluster single family residential lots with tot lot zoned R-1 on 33.45 acres	10/15	Aquia
CELEBRATE VA NO RET SEC 5A	Construction plan creating 37 single family residential lots zoned RBC on 11.47 acres	10/13	Hartwood
EMBREY MILL	Technical Change to an approved preliminary subdivision plan to readjust the layout of moving 33 Multi Family units and relocating 22 townhouse units zoned PD-2 on 630 acres	10/9	Garrisonville
MOUNT PLEASANT ESTATES SOUTH	Construction plan creating 10 single family residential lots zoned R-1 on 10.3 acres	10/9	Falmouth
RIVER CREEK SEC 1 & 2	Minor subdivision plat creating 3 single family residential lots zoned A-1 on 64.6740 acres	10/9	George Washington
SHEA ESTATES	Vacation plat denied by BOS for a note restricting the lots from being further subdivided zoned A-1 on 40 acres	Denied 10/6	George Washington
ESTATES AT CRANES CORNER	Minor subdivision plat creating 2 single family dwelling lots zoned A-1 on 144.9515 acres	10/2	Falmouth
LEE, BRUCE	Boundary Line Adjustment zoned A-1 on 26.67acres	10/1	George Washington
SITE PLANS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
FORESTON WOODS COMM	Minor site plan for a 2,583 sq. ft. addition to a multi-tenant building zoned B-2 on 4.36 acres	10/30	Aquia
FALMOUTH ELEM	Infrastructure plan constructing a turn lane zoned A-1 on 41.5 acres	10/27	Falmouth
AQUIA WWTF MAINTENANCE BLDG	Minor site plan constructing a 2, 250 sq. ft. maintenance building zoned M-1/R-3 & B-2 on 55.10 acres	10/27	Aquia
QUANTICO CORP CTR POP BLDG II	Major site plan constructing a communication building zoned M-1 on 11.44 acres	10/16	Griffis-Widewater
AUTOZONE	Major site plan for a 7,382 sq. ft. auto parts store zoned B-2 on 2.1 Acres	10/1	George Washington



Planning and Zoning Update

Approvals			
AQUIA HARBOUR DREDGING DISPOSAL	Major grading plan for dredge disposal of soils from Aquia Creek (stockpile dredge) zoned R-1 on 2.02 acres	10/29	Aquia
ST PETERS LUTHERAN CH	Major site plan for 2600 sq. ft. addition zoned B-2 on 4.5 acres	10/16	Aquia
SHERIFF TACTICAL BUILDING	Major site plan for 6,000 sq. ft. tactical training building zoned A-1 on 21.0 acres	10/7	Aquia
OTHER			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
MEADOW BRANCH	Flood plain study for Meadow Branch on 2300 acres	10/30	Griffis-Widewater
HISTORIC PORT OF FALMOUTH FENCE REPAIR/REPLACEMENT	Certificate of Appropriateness for removal of poles and installation of split rail fence zoned R-1 on 15 acres	10/28	Falmouth Historic District & George Washington
BROOKS PARK SKATE RAMPS	Certificate of Appropriateness for installation of braces for the existing skateboard ramps zoned R-1 on 80 acres	10/28	Falmouth Historic District & George Washington
POTOMAC CREEK ESTATES	Wetlands application for the Potomac Creek HOA to construct a floating dock zoned A-1	10/23	George Washington
STAFFORD CO UTIL 342 PRESSURE ZONE UPGRADE	Wetlands application for a pre-construction notification (PCN) for NWP 12 to install 24,380 LF of water main	10/22	George Washington & Falmouth
WILSON - POTOMAC VIEW LANE - HYDRILLA	Wetlands application to harvest hydrilla zoned A-2 on 0.58 acres	10/22	Aquia
SCHWARTZ HYDRILLA REMOVAL	Wetlands application to remove hydrilla zoned A-1 on 2.21 acres	10/15	Aquia
CUNNINGHAM-WOODROW DR	Wetlands application to add an open-sided boat zoned A-2 on 791 sq. ft.	10/15	Griffis-Widewater
CHESAPEAKE HOLDINGS	Perennial flow determination zoned M-1 on 62 acres	10/14	Hartwood
CENTREPORT SHOPPING CTR	Perennial flow determination zoned B-2 on 51.25 acres	10/9	Hartwood
RECLASSIFICATION/CONDITIONAL USE PERMIT			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals			
MABUDIAN PROFFER AMENDMENT	Minor proffer amendment/conditional use permit allowing outdoor display of vehicles zoned B-2 on 1.07 acres	10/28	Griffis-Widewater
DEL'S AUTO	Conditional use permit allowing automotive service facility in the HCOD zoned B-2 on 0.8 acres	10/16	Rock Hill
FALLS RUN RETAIL CENTER ROYAL FARMS	Minor proffer amendment /conditional use permit allowing motor vehicle sales & convenience store in the HCOD zoned B-2 on 25.77 acres	10/5	Hartwood
COUNTING HOUSE	Reclassification from R-1, Suburban Residential, to B-2, Urban Commercial allowing office uses on 0.41 acres	10/5	Falmouth



Planning and Zoning Update

Approvals			
STAFFORD VILLAGE CENTER	Reclassification from the R-1 to P-TND allowing retail, office and multi-family dwelling units on 45.31 acres & Conditional Use Permit allowing fuel sales within P-TND and HCOD on 1.56 acres	10/20	Garrisonville
CELEBRATE VA NO MULTI-FAMILY COMMUNITY	Reclassification from M-2 to RBC, Proffer amendment & Conditional Use Permit to allow multi-family dwellings in RBC on 24.63 acres	10/20	Hartwood
STAFFORD CROSSING COMMUNITY CHURCH	Minor proffer amendment/conditional use permit revision to increase maximum square footage from 18,500 sq. ft. to 22,450 sq. ft. on 54.33 acres	10/20	Falmouth
AQUIA TOWN CENTER	Conditional Use Permit allowing 2 drive-through facilities within the HCOD zoned P-TND on 24.96 acres	10/20	Aquia
NORTH STAFFORD OFFICE COMPLEX	Proffer amendment/conditional use permit allowing drive through facilities zoned B-2 on 21.03 acres	10/6	Rock Hill
ZONING			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Zoning Inspections			
Conducted	8	n/a	Various
Cited	40	n/a	Various
Other	24	n/a	Various
Zoning Permits			
Commercial New	0	n/a	Various
Commercial Change	12	n/a	Various
Residential New	86	n/a	Various
Residential Change	71	n/a	Various
Signs	21	n/a	Various
Daycare	0	n/a	Various
Home Occupancy Home Business	17	n/a	Various
Temporary Structure	5	n/a	Various
Demo	0	n/a	Various
Retaining Walls	10	n/a	Various
Zoning Verifications			
Zoning BZA			
EAGAN APPEAL	Appeal of a Notice of Violation for Section 28-35, Table 3.1, District Uses and Standards" for the keeping of poultry (chickens) as a non permitted use zoned R-1	Not Approved 10/28	Aquia
JUMPING BRANCH FARM LLC APPEAL	BOS DENIED APPEAL/AFFIRMED Planning Commission 's denial to extend county utilities outside the USA zoned A-1	Not Approved 10/26	Hartwood
CLIFT FARM QUARTER APPEAL	BOS DENIED APPEAL/AFFIRMED Planning Commission denial to extend sewer to Clift Farm Quarter outside the USA zoned A-1	Not Approved 10/26	Aquia



Planning and Zoning Update

MORRIS	Special Exception for hair salon zoned R-1 in the Frederic Miller subdivision	Submitted 10/27/15	Griffis-Widewater
ELKINS	Special Exception for a dog gym zoned R-1 in the Ingleside subdivision	Submitted 10/23/15	George Washington
ORDINANCES/RESOLUTIONS			
ITEM	DESCRIPTION	ACTION	ELECTION DISTRICT
Submittals/Approvals			
LAND DEVELOPMENT APPLICATION REVIEW SERVICES FEES	Ordinance O15-35 established fees for minor proffer amendments and minor conditional use permit amendments where there were none	Approved 10/20	N/A
PERFORMANCE STANDARDS IN RBC DISTRICTS	Ordinance O15-35 amended Section 28-39, Special Regulations for performance standards in RBC districts that the gross area of all multifamily dwelling communities shall not exceed 2 and 1/10 % of gross area of district	Approved 10/20	N/A
OUTDOOR USES IN M-1 ZONING DISTRICT	O15-02 referred to the Planning Commission to consider allowing approval of outdoor uses with the approval of a conditional use permit	Referred 10/20	N/A
LOT GRADING PLANS			
ITEM (Subdivision)	DESCRIPTION (# of lots)	Approved	ELECTION DISTRICT
Holly Ridge, Sec. 2A	1 single family residential lot	10/1	George Washington
Hills of Aquia, Sec. 6	1 single family residential lot	10/1	Aquia
Hartwood Landing	3 single family residential lots	10/2 & 30	Hartwood
Garrisonville Landing, Sec. 1	1 single family residential lot	10/2	Rock Hill
Poplar Estates, Sec. 2	1 single family residential lot	10/5	Hartwood
The Glens, Sec.5	1 single family residential lot	10/5	Hartwood
Oakley Farms, Sec. 2	1 single family residential lot	10/5	Hartwood
Colonial Forge, Sec. 7	5 single family residential lots	10/5 & 7	Hartwood
TM 34-46F	1 single family residential lot	10/7	Hartwood
Embrey Mill, Sec. 1	1 single family residential lot	10/8	Garrisonville
Somerset Ridge South	1 single family residential lot	10/8	Hartwood
Colonial Forge, Sec. 2B	3 single family residential lots	10/9, 27 & 30	Hartwood
Ambrose Estates	1 single family residential lot	10/9	Hartwood
Stafford Heights, Sec. 1	1 single family residential lot	10/13	Aquia
Hawkins Family Subdivision	1 single family residential lot	10/13	Hartwood
Embrey Mill, Sec. 2	1 single family residential lot	10/14	Garrisonville
Southgate, Sec. 1C	1 single family residential lot	10/14	Falmouth
Celebrate Virginia North, Sec. 3A2	4 single family residential lots	10/16 & 22	Hartwood
Wood Landing Estates	1 single family residential lot	10/16	George Washington
TM 34-46G	1 single family residential lot	10/19	Hartwood
Estates at Rocky Pen	1 single family residential lot	10/19	Hartwood
TM 34J-1	1 single family residential lot	10/21	Hartwood
Colonial Forge, Sec. 2A	1 single family residential lot	10/21	Hartwood



Planning and Zoning Update

LOT GRADING PLANS			
Hills of Aquia, Sec. 6	1 single family residential lot	10/23	Aquia
Estates at Rocky Pen	1 single family residential lot	10/26	Hartwood
Meadows at Hickory Hill	2 single family residential lots	10/26	George Washington
Colonial Forge, Sec. 2B	1 single family residential lot	10/26	Hartwood
The Preserve on Aquia Creek	1 single family residential lot	10/26	Hartwood
Celebrate Virginia North, Sec. 4C	1 single family residential lot	10/26	Hartwood
Brookfield	1 single family residential lot	10/27	Falmouth
Richland Forest, Sec. 3	1 single family residential lot	10/27	Hartwood
Leeland Station, Sec. 7B	1 single family residential lot	10/27	Falmouth
Hills of Aquia, Sec. 7	1 single family residential lot	10/27	Aquia
Stafford Landing, Sec. 1	1 single family residential lot	10/27	Falmouth
Shelton woods, Sec. 1	1 single family residential lot	10/28	Rock Hill
TM 46-95B	1 single family residential lot	10/28	Falmouth
Southgate, Sec. 1A	1 single family residential lot	10/28	Falmouth
The Beach Farm	1 single family residential lot	10/30	Hartwood
TOTAL	56 single family residential lots		



Rappahannock Regional Landfill

October 2015 Totals of Road-Side Trash Pick-Up	
Date	Weight (pounds)
Week of 1 - 2	1,920
Week of 5 - 9	3,660
Week of 12 - 16	No Crew
Week of 19 - 23	12,280
Week of 26 - 30	13,600
TOTAL	31,460

Work is backed by scale tickets.
Total includes signage pickup.





October's report, including the five-year look back comparison includes data on all incidents where the final disposition of the incident was that the department arrived on scene.

Summary Incident Statistics

	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan – Oct 2011
Arrived on-scene calls	1,377	14,241	14,132	14,302	13,821	13,261
Responses in excess of eight minutes	463	4,413	4,221	3,589	3,544	3,276
Percentage of responses under eight minutes (All Responses)	66%	69%	70%	74%	74%	75%
Percentage of responses under eight minutes (Emergency – Priority 1 Only)	64%	65%	65%	69%	69%	70%

Non-Emergency Activity

	October 2015	Jan – Oct 2015
Training Hours	2,139	26,351
Pre-Plans of Business/Buildings	11	116
Public Education Hours/Students	188 1,026	359 2,739
Community Outreach Sessions	172	1,256
Special Project Hours	739	5,799



Incident by Nature						
	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan –Oct 2011
Emergency Medical Calls	817	7,898	7,615	7,310	7,345	6,811
Fire Calls	192	2,023	1,865	1,855	2,003	2,068
Vehicle Accident Calls	164	1,409	1,386	1,496	1,468	1,418
Technical Rescue Calls	7	52	56	67	78	76
Service Calls	197	4,119	3,210	3,574	2,927	2,888
Arrived on-scene calls (TOTAL)	1,377	14,241	14,132	14,302	13,821	13,261

Emergency Medical Services Summary						
	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan –Oct 2011
Total Encounters	839	8,067	7,968	7,928	9,070	8,616
Patients Dead at Scene	5	65	67	70	61	57
Patient Refusals Obtained	138	1,358	1,362	1,469	2,459	2,408
Transferred to another Unit/POV	2	9	5	8	16	10
Transports Provided	694	6,635	6,534	6,381	6,534	6,141
Destination MWH	365	3,703	3,550	3,472	3,391	2,981
Destination Stafford	324	2,841	2,908	2,809	3,004	3,020
Other Destination	5	85	76	100	139	140



Fire Marshal Activity						
	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan –Oct 2011
Fire Marshal Office Responses	11	241	209	224	309	359
Inspections	222	3184	3259	3375	2740	2969
Plan Reviews	44	464	296	388	571	371
Fire Investigations	6	60	47	78	65	67

Response Times of Less Than Eight Minutes by First Due <i>Emergency – Priority 1 Calls</i>						
	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan –Oct 2011
Zone 1: Falmouth	76%	72%	69%	76%	75%	80%
Zone 2: Stafford	74%	71%	71%	81%	79%	81%
Zone 3: Widewater	25%	24%	14%	22%	33%	29%
Zone 4: Mountain View	47%	55%	59%	73%	63%	63%
Zone 5: Brooke	70%	55%	49%	42%	51%	55%
Zone 6: Hartwood	45%	36%	40%	48%	52%	58%
Zone 7: White Oak	48%	53%	58%	53%	62%	56%
Zone 8: Rockhill	38%	55%	45%	31%	31%	30%
Zone 9: Aquia	71%	70%	70%	75%	80%	77%
Zone 10: Potomac Hills	63%	73%	73%	77%	77%	81%
Zone 12: Berea	61%	70%	67%	71%	70%	71%
Zone 14: North Stafford	65%	73%	75%	76%	70%	72%
Mutual Aid Provided	29%	29%	38%	60%	42%	40%



Fire and Rescue Department

Volunteer Staffing By Station (FIRE)

	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan – Oct 2011
Zone 1: Falmouth	86%	83%	90%	97%	99%	100%
Zone 2: Stafford	55%	59%	72%	82%	92%	91%
Zone 3: Widewater	13%	10%	13%	12%	14%	16%
Zone 4: Mountain View	0%	0%	1%	2%	0%	38%
Zone 5: Brooke	*36%	24%	9%	7%	10%	12%
Zone 6: Hartwood	14%	26%	39%	41%	66%	73%
Zone 7: White Oak	6%	4%	15%	17%	41%	16%
Zone 8: Rockhill	56%	81%	59%	31%	30%	23%
Zone 10: Potomac Hills	2%	5%	18%	21%	30%	57%

* Includes supplemental staffing provided by OPS 5

Volunteer Staffing By Station (EMS)

	Oct 2015	Jan – Oct 2015	Jan – Oct 2014	Jan – Oct 2013	Jan – Oct 2012	Jan – Oct 2011
Zone 1: Falmouth	5%	3%	5%	4%	4%	14%
Zone 2: Stafford	0%	3%	14%	30%	27%	24%
Zone 3: Widewater	0%	0%	0%	2%	4%	16%
Zone 4: Mountain View	11%	13%	13%	15%	6%	3%
Zone 5: Brooke	13%	4%	7%	4%	2%	1%
Zone 6: Hartwood	1%	3%	1%	3%	3%	12%
Zone 7: White Oak	6%	6%	5%	3%	6%	8%
Zone 8: Rockhill	19%	28%	33%	30%	29%	29%
Zone 9: Aquia	16%	20%	28%	27%	30%	28%
Zone 10: Potomac Hills	0%	0%	0%	1%	3%	11%
Zone 12: Berea	0%	2%	15%	50%	0%	20%





Not including reported shoplifting incidents, the number of reported larcenies have steadily decreased since 2011. Considering statistics through October 31st of each year, there has been an approximate 11% decrease since 2011 and an approximate 19% decrease since 2014.

Proactive patrols and community awareness and outreach programs, such as "Take it, Hide it, Lock it or Lose It" have been shown to have a direct connection to the reduction in crime. As the holidays approach, it is our goal to continue working towards the overall decrease in the number of reported larcenies.

Crime Distribution

Crime	2015	2014	2013	2012	2011	Average
Property Crime	42.8%	49.5%	53.5%	55.5%	54.4%	51.1%
Narcotics Violations	23.1%	17.7%	19.3%	20.6%	19.8%	20.1%
Fraud Crimes	26.3%	25.9%	20.7%	17.1%	18.0%	21.6%
Crimes Against Persons	7.9%	6.9%	6.5%	6.8%	7.8%	7.2%

The above is a summary for all the crimes reported, YTD

Major Crimes Summary

Crime	2015	2014	2013	2012	2011	Average
All Reported Crimes	11,171	10,545	9,943	9,874	8,651	10036.8
Major Crimes	3,938	3,948	3,523	3,668	3,065	3628.4
% of All Reported Crimes That are Major Crimes	35.3%	37.4%	35.4%	37.1%	35.4%	36.1%

Crimes Against Persons

Crime	2015	2014	2013	2012	2011	Average
Kidnapping/Abduction	15	22	19	22	18	19.2
Robbery	24	25	26	37	25	27.4
Homicide	5	1	5	3	2	3.2
Rape	33	23	23	21	31	26.2
Aggravated Assault	127	125	84	104	96	107.2

Crimes Against Property

Crime	2015	2014	2013	2012	2011	Average
Motor Vehicle Theft	52	70	71	91	94	75.6
Burglary	141	148	157	198	168	162.4
Larceny	1,492	1,736	1,656	1,746	1,404	1606.8
Fraud/Financial	1035	1022	728	629	553	793.4





This report summarizes the activities for five years of the Stafford Sheriff's Office from October 2011 through October 2015. The charts compare data year-to-date from January through December of each year. Below are highlights. The average reflects comparison of 2011 through 2015.

Misc

Activity	2015	2014	2013	2012	2011	Average
Crime Rate per 100 Residents	4.51	4.44	4.07	4.42	3.81	4.3
Concealed Weapons Permits and Federal Licenses	1,807	1,872	2,594	1,763	1,131	1833.4
Criminal Arrest	4,388	4,500	5,175	5,297	5,688	5009.6
DUI Arrests	414	361	403	385	376	387.8
Citations	7,647	8,128	9,174	7,139	9,454	8308.4
Deputies Assaulted	8	21	17	24	21	18.2
Calls for Service	56,238	57,347	56,335	51,380	47,231	53706.2

Animal Control

Activity	2015	2014	2013	2012	2011	Average
Dogs Picked Up	379	534	530	597	584	524.8
Dogs Turned In	324	315	390	497	422	389.6
Dog Adoptions	222	223	250	281	238	242.8
Cats Turned In	605	747	830	1005	1053	848.0
Cat Adoptions	289	233	202	214	201	227.8
Dogs Euthanized	140	188	223	219	255	205.0
Cats Euthanized	262	370	580	776	689	535.4

Courts

Activity	2015	2014	2013	2012	2011	Average
Evictions	648	728	559	680	792	681.4
Out-of-State Prisoner Extraditions	102	94	70	83	68	83.4

Communications

Activity	2015	2014	2013	2012	2011	Average
ECC Call Volume	242,898	246,184	247,402	257,114	255,533	249,826.2
Total Law Enforcement CAD Incidents Processed	116,783	122,673	126,239	124,978	121,983	122,531.2
Total Fire and Rescue CAD Incidents Processed	15,045	15,743	16,968	21,095	20,437	17,857.6
ECC Auxiliary/Support CAD Events - Utility	1,616	1,918	1,866	1,759	1,802	1,792.2
ECC Auxiliary/Support CAD Events - Animal Control	2,327	2,694	2,618	2,313	1,911	2,372.6
ECC Auxiliary/Support CAD Events - Control Burns	4,317	4,054	4,560	4,885	4,646	4,492.4



October 2015			
Fund	Full-Time Funded Positions	Vacancies	Vacancy Rate
General Government Public Safety	365	17	4.7%
General Government Non Public Safety	336	15	4.5%
General Government Total	701	32	4.6%
Utilities	139	7	5.0%
Capital Projects Fund	3	0	0.0%
Total	843	39	4.6%

Annual Turnover Rate					
	2014-2015	2013-2014		2014-2015	2013 - 2014
February - January	8.9%	8.4%	August – July	10.9%	8.1%
March – February	8.7%	8.6%	September – August	10.5%	9.1%
April – March	8.7%	9.1%	October – September	10.7%	9.1%
May – April	9.4%	8.3%	November – October	10.8%	9.2%
June – May	10.4%	7.5%	December – November		9.6%
July – June	10.9%	7.5%	January – December		9.8%

The turnover rate measures the number of separations during a 12-month period. These separations include voluntary and involuntary terminations. The vacancy rate measures the percent of vacancies compared to the total number of full-time authorized positions.



Human Services

	OCTOBER 2015	OCTOBER 2014	OCTOBER 2013	OCTOBER 2012	OCTOBER 2011	Average
Number of Child Protective Services (CPS) Complaints Investigated	64	74	53	56	40	57
Number of Children in Foster Care	29	45	47	49	43	43
Number of Children Receiving Child Day Care Assistance	395	392	326	332	287	346
Private Day School Placements	57	52	54	55	54	54
Public Day School Placements	24	26	33	27	27	27
Residential Placements Excluding Foster Care Children	16	9	13	12	19	14
Residential Placements Total	17	12	19	19	24	18
Number of Families Served by Family Assessment and Planning Team	11	19	19	24	19	18
Number of Active/Ongoing Public Assistance	10,138	9,892	9,864	9,813	9,237	7,814
Number of New Applications for Public Assistance	708	770	674	763	604	704
Number of Food Stamp Households Served	3,389	3,787	4,049	4,002	3,632	3,772
Value of Food Stamp Benefits Issued	\$1,104,663	\$1,214,988	\$1,307,771	\$1,315,842	\$1,223,688	\$1,233,390



Public Information Office Newspaper Coverage

DATE	PUBLICATION	HEADLINE
10/1/2015	FLS	Two Area Flooded Roads to Stay Closed Through Weekend
10/2/2015	FLS	Three Stafford Schools Placed on Lockdown as Cautionary Measure
10/2/2015	FLS	Falmouth Elementary Shows Students, Parents the Joys of Reading
10/2/2015	FLS	Stafford to Kick Off Its First Restaurant Week Oct. 16
10/2/2015	FLS	Nothing Found After 3 Stafford Schools Placed on Lockdown Friday
10/3/2015	FLS	Falmouth Intersection Work Is Complete
10/3/2015	FLS	Stafford County Supervisors Celebrate Assistance Dogs at September Meeting
10/5/2015	FLS	Community Center Changes Hands to Expanding Non-Profit
10/5/2015	FLS	Local Schools Get Funds for Security Upgrades
10/5/2015	PotomacLocal.com	Stafford County Wants to Invest \$385,000 into a Business Incubator at Quantico Corporate Center
10/7/2015	FLS	Stafford to Hold Hearing on Trash-Flow Ordinance
10/7/2015	Stafford County Sun	Price of Trash Collection May Rise; BOS Oks Public Hearing
10/8/2015	FLS	Two Stafford Developments Held Up
10/9/2015	FLS	Three Eateries Coming Soon to Stafford's U.S. 17 Corridor
10/10/2015	FLS	Stafford Moves Ahead with New Animal Shelter
10/12/2015	PotomacLocal.com	Stafford to Enlarge Landfill, Treating Groundwater Issues
10/12/2015	Stafford County Sun	Earthquake Drill Set for Thursday
10/13/2015	FLS	County Dedicates Marker Recognizing Union Balloon Corps, Stafford Site
10/13/2015	FLS	Virginia Supreme Court Rules in Favor of Developers in Stafford Cluster Case
10/14/2015	FLS	Stafford County Supervisors Celebrate Assistance Dogs at September Meeting
10/14/2015	PotomacLocal.com	Walmart Neighborhood Market Coming to North Stafford
10/14/2015	Stafford County Sun	Stafford High Students Must Make Up Lost Time
10/14/2015	Stafford County Sun	Wings of Freedom Tour Touches Down at Stafford Airport
10/15/2015	FLS	Legoland Theme Park Still Uncertain for Stafford
10/15/2015	PotomacLocal.com	Apple Federal Credit Union Getting Ready to Open Doors at New Stafford Location



Public Information Office Newspaper Coverage

[illegible]

The Citizens Assistance and Volunteer Services Office provides a central in-house resource for customer service and information on County services and complaints. Staff recruits, trains and places volunteers in various departments to assist with a number of tasks.

October 2015 Customer Inquiries handled by Citizens Assistance Staff	
Total Number of Inbound Phone Calls	1,468
Live Help Chats*	100
Citizen Tracker Requests Handled via County Website/Mobile App.	15 Website/9 Mobile App.
Citizens Assisted at the Administration Center Desk in Lobby	1,402
Total Number of Visitors to Administration Center	4,619
Citizens Assisted at the Judicial Center Desk in the Courthouse	1,538
Total Number of Volunteer Hours**	1,116

* Live Help allows users to send an e-mail through the County's Web site and receive an immediate response from staff. Of the **90** Live Help requests, **75** were live chats in which the user and staff member exchanged information through instant messaging, and **25** were offline e-mails, which were received outside normal business hours (weekends or evenings) when staff is not online. Responses were provided as soon as possible or as soon as regular business hours resumed.

** This month's volunteer hours equates to a savings of **\$29,016** in full-time staff costs (with benefits. These figures are determined by taking the volunteer rate (\$26.00 with benefits) that is dictated by the state's Bureau of Labor statistics and multiplying that by the total number of hours that are volunteered.

Year to date hours: 11,207

Year to date value: \$291,382



Top 20 Most Visited Pages

This report summarizes the website, geographic information system map requests, scanning and project and help desk work orders performed by the IT Department. On this page, website statistics are detailed.

How are people looking at our website?

Via Desktop Computer	70%
Via Smartphone	19%
Via Tablet	8%
Unknown	3%

3 min 27 sec average visit duration
4,639 total searches
20,428 total downloads
5.6 actions per visit

Page Title	Pageviews
Home Page	48872
Bill Payment	12927
News Flash	7561
Human Resources	6675
NeoGov	5760
GIS	3858
Real Estate	3595
Utilities	3028
Full-Time Benefits	1851
Treasurer	1753
Water & Sewer	1640
Circuit Court	1606
Board of Supervisors	1531
Personal Property Tax	1231
Social Services	1197
Commissioner of the Revenue	1111
Personal Property	1050
Search and View Taxes Paid	1017
Assessment Information	921
Public Works	901

Website Visits for October 2015 – This graph details the amount of visits per day to our website.



Information Technology

The IT Department is responsible for county-wide document management through the OnBase database. Staff scan in documents to make documents available online and to save space by storing documents digitally.

Project and Help Desk Work Orders Worked On In October 2015

Animal Control	1	0.29%
Board of Supervisors	1	0.29%
Public Works	43	12.29%
Circuit Court	2	0.57%
Commissioner of the Revenue	8	2.29%
Commonwealth's Attorney	6	1.71%
Cooperative Extension	4	1.14%
County Administration	16	4.57%
County Attorney	2	0.57%
Economic Development	4	1.14%
Finance/Budget/Purchasing	14	4.00%
Fire & Rescue	15	4.29%
Courts	2	0.57%
Human Resources	2	0.57%
Information Technology	63	18.00%
Regional Landfill	3	0.86%
Planning and Zoning	31	8.86%
Parks & Rec - Community Facilities	20	5.71%
Recycling	6	1.71%
Schools	7	2.00%
Sheriff	26	7.43%
Social Services	20	5.71%
Treasurer	13	3.71%
Utilities	39	11.14%
Voter Registration	2	0.57%
Totals	350	100%

Documents Scanned	
Circuit Court	215
Commonwealth's Attorney	117
Human Services	20
Planning	153
Public Works	1458
Purchasing	20
Sheriff	1404
Utilities	1177
Victim Witness	196

The IT Department prints maps for internal use and also for citizens.

GIS Map Requests	
Internal/External Map Request	64
Walk-Ins	12
Map Sales	4

